

Summerville Union High School District
17555 Tuolumne Road
Tuolumne, CA 95379

REQUEST FOR USE OF SCHOOL FACILITY
(Refer to BP 1330 and AR 1330)

Name of Organization: _____

Address: _____

City, State, Zip _____

Work Phone: _____ Home: _____ Cell _____

Name of Event: _____

Date(s) Requested: _____

Time(s): _____ Number Expected to Attend: _____

Facilities To Be Used: _____

Equipment Requested: _____

ESTIMATED CHARGES

ACTUAL CHARGES

Stadium Use	1-4 hours	_____	_____
	Over 4 hrs	_____	_____
Baseball/Softball	1-4 hours	_____	_____
	Over 4 hrs	_____	_____
Room Use		_____	_____
Gym Use		_____	_____
Theater Use		_____	_____
Kitchen Staff Time		_____	_____
Custodial Time		_____	_____
Sound System Operator		_____	_____
Field Lights		_____	_____
Total Estimated Charges:		_____	Final Bill Charges
			DEPOSIT

SEE REVERSE FOR FEE PRICES

Certificate of Insurance: One Million Dollars Liability, with the Organization listed as the Primary insured and Summerville Union High School District listed as additional insured.

Signed: _____ Title: _____ Date: _____

Approved By: _____ Date: _____

Office Use Only-Final Disposition:

Director of MOT Principal Business Bill Date

Board Approved September 24, 2014

SUMMERVILLE UHSD FACILITY USE FEE

STRUCTURE

(fees due before use)

COMMUNITY OR NON-PROFIT ORGANIZATION

USE

		DAILY	WEEKLY	MONTHLY
STADIUM USE *restrooms inc	1-4 hours	\$500	N.A.	N.A.
	Over 4 hours	\$45 per hour over 4 hours		
	Snack Bar	\$100		
	P.A. System/Scoreboard	\$50		
	Deposit	\$500		
Baseball or softball fields *Inc: restrooms and scoreboard	1-4 hours	\$100	\$300.00	\$1,000.00
	Over 4 hours	\$25 per hour over 4 hours	\$25 per hour over 4 hours	\$25 per hour over 4 hours
	Deposit	\$250	\$250	\$250
ROOM USE		\$100	\$200.00	\$300.00
GYM USE (each) Deposit		\$200 \$100	\$400.00 \$100	\$1,000.00 \$100
THEATER USE DEPOSIT		\$300 \$100	\$500.00 \$100	\$1,500.00 \$100
KITCHEN STAFF TIME		\$40.00 HR		
CUSTODIAL TIME		\$45.00 HR		
SOUND/LIGHTING SYSTEM OPERATOR		\$30.00 HR		
FIELD LIGHTS		\$16.00 HR		

**Summerville Union High School District
Stadium and Softball Facility Use Agreement**

Today's Date _____

Name of Organization: _____

Purpose of use: _____

Date(s) of use: _____

The Summerville community has made a significant investment in the District facilities to meet the athletic, physical education, students, and community needs in the years to come. To ensure that the District facilities remain safe and free of damages, everyone who uses the District facilities should take pride and responsibility in the use, care, and upkeep of these facilities.

More specifically, the District now owns an all-weather track, football/soccer field, and softball facilities. The following rules were developed in order to protect the Summerville Union High School District all-weather facilities in order to keep them in good condition. These rules must be followed in order to assure maintaining quality condition of all District venues.

Unlike natural grass fields, these synthetic surfaces cannot break down organic matter such as food, sunflower seeds, gum, soft drinks, and sports drinks. These items must be kept off of the synthetic surfaces at all times and only clear liquids should be used on them. To prevent damage, the synthetic surfaces must be kept free of glass, cigarettes, fireworks, debris, leaves, paper and windblown material. Stakes, metal cleats, and sharp objects must not be used on any of these surfaces to prevent risk of damage to the surface or injury to the athletes.

By signing below, we have agreed to follow the Stadium Use Agreement rules as established by the Summerville Union High School District and have provided the District with the appropriate liability insurance as required. Violation of these policies may result in cancellation of the event, loss of the deposit, and the organization forfeiture of future use of the facility.

Please read the rules on the attached page and sign below acknowledging you have read and understand the instructions. Please return this agreement, but keep the rules for your reference.

Organization Name

Organization

Print Name

Authorized signature

Date

Summerville Union High School District Stadium and Softball Facility Use Agreement

These requirements are in place for all school and non-school activities taking place in these facilities:

Please observe the following rules.

- No chewing gum, food, candy, sunflower seeds, nuts, glass, fireworks, stakes, sharp objects, or spitting are allowed on the track or turf.
- No sports drinks, soda, coffee or beverages other than water are allowed on the track surface or turf.
- No glass containers or sunflower seeds are allowed inside the facilities.
- No dogs or other pets.
- Tobacco use and smoking are prohibited on school grounds.
- Alcoholic beverages, use of drugs, intoxicants or possession of a weapon on a school site are prohibited by law.
- No bicycles, skateboards, strollers, chairs, benches, rollerblades, or other equipment are permitted on the track or on the turf, with the exception for equipment approved for use in school-related activities.
- No golfing or shot put allowed on Thorsted Field or the all-weather track.
- Only the appropriate footwear as per each sport is allowed on the synthetic surface.
- Do not track dirt or mud onto the turf field or track.
- Please pick up and dispose of all litter.
- All bodily fluid spills on the turf must be treated following blood-borne pathogen guidelines.
- Spectators are not allowed on the fields before, during, or after contests.
- Athletes and coaches entering and exiting Thorsted Field may walk across the track only on temporary mats placed for that purpose.

General considerations and requirements:

- Vehicles are prohibited on District synthetic surfaces with the exception of those vehicles used in the care and maintenance of the turf field and vehicles approved for use in school-related activities.
- Ambulance or EMT may park in designated area near the gate. In case of emergency, injured participants will be wheeled off the field on a gurney to the closest access to the all synthetic surface, and wheeled to the vehicle for transport. Vehicles equipped for public roads are not allowed on the synthetic surfaces at any time.
- Fireworks inside the stadium are strictly prohibited.
- Any movement of equipment on synthetic surfaces shall be done with wheeled trailers or wagons intended for use on this surface. No equipment shall be dragged or dropped onto any of the all-weather field surfaces.

- For events on Thorsted Field, the public is not allowed during any event to be outside of the fenced and railed areas such as on the hillside or behind the bleachers.
- For events on Thorsted Field and renting the Snack Shack and/or Press Box, an organization representative shall be trained in the correct use of each before gaining access.
- Any deposit shall be returned following an inspection by District personnel following the event, less the cost of any damages.
- Public use is until dusk, when school or public events are not in session. The public is asked to follow facility use rules when using the track for exercise and to restrict use to the following:
 - Lanes 1 and 2 are closed
 - Lanes 3, 4, and 5 are to be used by runners.
 - Lanes 6 and 7 used by walkers.

