

**SUMMERVILLE UNION HIGH SCHOOL DISTRICT**  
**Citizens' Bond Oversight Committee Meeting**  
**Minutes**  
**November 18, 2013**

The Citizens' Bond Oversight Committee meeting was held on November 18, 2013, in the Summerville High School Library. The meeting was called to order at 4:00 PM. Quorum was established.

**PRESENT:** Members, Brian Bell, Steve Farrell, George Kellerman, Ken Koral, John Latorre, and Vicki Young were present.

District representatives, Tonya Midget, Warren VanBolt, Robert Griffith, and Jessica Lozoya were in attendance.

**PUBLIC COMMENT:** Robert Griffith noted that Cindy Jensen has resigned from the committee as she was appointed to the committee before she was an employee of the district. The vacancy is required to be opened up and handled like the original appointments of the committee.

The committee would like to have an agenda item at the next meeting for removal of a committee member.

**ROLL CALL AND ESTABLISHMENT OF A QUORUM:**

Members, Brian Bell, Steve Farrell, George Kellerman, Ken Koral, John Latorre, and Vicki Young were present.

**AGENDA ADOPTION:** It was moved by George Kellerman and seconded by Brian Bell to adopt the agenda. Motion carried.

**CORRESPONDENCE:** None.

**INFORMATION ITEMS:** Citizen's Bond Oversight Committee Education Code directives: The committee reviewed Education Code 15278 relating to the citizens' oversight committee. John Latorre asked if the committee should also be reviewing contracts as well as the financial reports. Robert Griffith stated that it is up to each committee member as to the involvement and depth in which they review items.

Review of Citizens' Bond Oversight Committee Ethics Policy Statement: The committee reviewed the ethics policy statement.

Update of the 2012 General Obligation Bond and planning to date: Robert Griffith presented the 2012 G.O. Bond timeline and updated the committee on the progress. They are working to finalize the planning for phase 1; field, track, bleachers, snack shack, and lighting. There are continual questions. Current target date for DSA submittal is December 11<sup>th</sup>. Our initial project manager left the company and Mark Damrel has taken over as our project manager.

Update on the lease/lease-back agreement: Robert Griffith gave an update on the lease/lease-back agreement with Robert Boyer. George Kellerman asked for clarification regarding a lease/lease-back contract.

**ACTION ITEMS:**

Consideration of meeting minutes from July 22, 2013- The committee reviewed the minutes from July 22, 2013. George Kellerman noted that the minutes should include those that were selected to serve a one year term, George Kellerman and Steve Farrell. It was moved by Brian Bell and seconded by Ken Koral to approve the minutes. Motion carried.

Review and receipt of bond activity and fund 21 expenses through June 30, 2013- Tonya Midget reviewed with the committee the bond activity and expenses through June 30, 2013. Questions were asked regarding the available proceeds and the fees from Corinne Loskot Consulting for grant writing. The committee received the report.

Review and receipt of bond activity and fund 21 expenses July 1, 2013 through October 31, 2013- Tonya Midget reviewed with the committee the bond activity and expenses July 1, 2013 through October 31, 2013. The committee received the report.

Consideration of calendar for future quarterly meetings- The committee reviewed the quarterly calendar for the year 2014. It was noted that the dates were incorrect and reflected 2013 dates. The new dates are as follows:

February 24, 2014  
May 26, 2014  
August 25, 2014  
November 17, 2014

All meetings to be held from 4:00 to 5:00 PM in the Summerville High School District Library.

It was moved by Steve Farrell and seconded by George Kellerman to approve the calendar with the revised dates. Motion carried.

It was noted to agendize the annual report for committee review at the May meeting so that it can be approved by the Board of Education following the fiscal year. It was also recommended that the appointment of new members be agendized at the May meeting as well. The committee asked questions regarding the process of the appointments and whether or not the committee seats must be flown again.

**FUTURE ITEMS:**

None.

**UPCOMING MEETINGS:**

Citizens' Bond Oversight Committee Meeting  
February 24, 2014  
4:00 PM, Summerville High School Library

**ADJOURNMENT:**

It was moved by Vicki Young and seconded by Brian Bell to adjourn the meeting at 4:56 PM.

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President of the Board

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Secretary of the Board