

**SUMMERVILLE UNION HIGH SCHOOL DISTRICT
Citizens' Bond Oversight Committee Meeting
Minutes
July 22, 2013**

The Citizens' Bond Oversight Committee meeting was held on July 22, 2013, in the Summerville High School Library. The meeting was called to order at 4:00 PM. Quorum was established.

PRESENT: Members, Brian Bell, Steve Farrell, George Kellerman, Ken Koral, John Latorre, and Vicki Young were present.

District representatives, Tonya Midget, Warren VanBolt, Robert Griffith, and Jessica Lozoya were in attendance.

PUBLIC COMMENT: None.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

Members, Brian Bell, Steve Farrell, George Kellerman, Ken Koral, John Latorre, and Vicki Young were present.

Cindy Jensen entered the meeting at 4:05 PM.

APPOINTMENT OF OFFICERS:

Names were drawn for the initial one year term.

George Kellerman and Steve Farrell will serve the initial one year term.

John Latorre was appointed as Committee Chair for a two year term.

Steve Farrell was appointed as Vice-Chair for a two year term.

AGENDA ADOPTION: It was moved by Steve Farrell and seconded by Brian Bell to adopt the agenda. Motion carried.

CORRESPONDENCE: None.

INFORMATION ITEMS: Review of Citizens' Bond Oversight Committee Bylaws: The committee reviewed the committee bylaws.

Review of Citizens' Bond Oversight Committee Ethics Policy Statement: The committee reviewed the ethics policy statement.

Review of Citizens' Bond Oversight Committee Composition, Role, and Functions: The committee reviewed the committee composition, role, and functions.

Committee membership and contact information: The committee reviewed and verified accuracy of the membership and contact information.

Update of the 2012 General Obligation Bond steering committee meetings and

planning to date: Warren VanBolt gave an overview of recent steering committee meetings and bond planning.

Update on the lease/lease-back agreement and contractor selection process: Warren VanBolt gave an update on the lease/lease-back agreement and the process for selecting a contractor.

Independent Auditor agreement to perform annual auditing services: Tonya Midget explained that in accordance with Proposition 39, Stephen Roatch Accountancy Corporation will perform a financial audit regarding proceeds from the sale of the “Measure H” bond. The committee received a copy of the signed agreement.

ACTION ITEMS: Consideration and review of the 2012 General Obligation Bond income and expenses for the first quarter: The members received and reviewed the quarterly financial report from March through June 2013. A discussion followed as to whether the committee must approve the budget or review the reports. Mr. Griffith will be reporting back on that topic.

FUTURE ITEMS: Schedule of future quarterly meetings.

UPCOMING MEETINGS: Citizens’ Bond Oversight Committee Meeting
November 18, 2013
4:00 PM, Summerville High School Library

ADJOURNMENT: The meeting adjourned at 5:10 PM.

President of the Board

Secretary of the Board