

JOB AREA	January		February		March		April		May		June	
	12	26	9* (+CVPAA)	23	9	23	13	27	11* (+CVPAA)	25	8	22
Finance	Public hearing for Audit report; Audit report approval		Budget update report		2nd Interim Report		Budget update report			Present Governor's May budget revise to the board	LCAP update /approval	Adopt the budget EPA Projection /Update
		Schedule budget study sessions as necessary										
Facilities										Present summer maintenance plan		
Policy					CSBA Policy Update					CSBA Policy Update		
Human Resources	Supt's mid-year progress report on goals				Lay-off notification to staff by March 15		Superintendent Evaluation		Final layoff deadline May 15	Approval: PLC Leads, Directors, Advisors, AP teachers	Approval: Categorical, Prob & Temp staff	
						Management contracts		Approval: Summer Recovery teacher				
Community Relations	Develop and disseminate key messages about important district topics & issues including progress on LCAP; Notice for public input on LCAP						Supt meets with parent advisory groups. Communicate with and engage the community (internal and external) in schools; involvement and/or attendance at school and community events.				LCAP on website	
	----- Involvement and/or attendance at school and community events -----											
Effective Governance							Conduct board self evaluation and develop action plan				Register for CSBA AEC Conference	
Student Learning & Achievement		Adopt SARCS (School Accountability Report Cards)	Approve Annual Safety Plan	Adopt school calendar	Review CalPads enrollment data	Every Student Succeeds Recognition	Employees Who Make A Difference recognition	Teacher of the Year recognition	LCAP final draft presented to board		LCAP Public Hearing	Adoption of budget & LCAP
	LCAP report to board				LCAP report to board		Instructional materials adoption recommendations				Approve consolidated application & local education agency plan	
							LCAP board study session/public input				Readmission hearing	
	----- Schedule presentations and progress reports on curriculum implementation -----											
----- Schedule progress reports about professional development implementation -----												
Resolutions / Required reports	Williams Quarterly Report				Res. Board's Authorization of the Issuance of Preliminary Layoffs Res. Elimination of Categorical Assignments Res. Release of Prof Experts Res. Release of Temp Cert Employees		Williams Quarterly Report	Res. Day of the Teacher		Res. Final Release of Temp Cert Employees		Res. EPA
	Res. School Board Recognition Month							Res. Classified Employees Week			Res. Authorizing Temp Transfer of Funds	
Athletics		Approve Spring coaches				Post season report		CIF League Reps			Post season report	Approve Fall coaches
Program Spotlight	ASB	Math Dept.	Special Ed & new programs	Senior Sem & Activites	Acadec & Mock Trial				Office Staff	Cafe Services		

JOB AREA	July NO MEETING	August		September		October		November	December	
		10* (+CVPAA)	24	14	28	12	26	9* (+CVPAA)	14	
Finance		Approval: Consolidated Application		Unaudited Actuals Report					1st Interim Report	
		Approval: 45-day budget revision								
		CBO closes books; defines actuals; determines ending balance							LCAP revisions	
Facilities					Review Facilities Inspection Tool (FIT)		Review 5-year maintenance plan			
Policy	CSBA Policy Update						CSBA Policy Update			
Human Resources		Approval: Home & Hospital; Essay Readers								
		Approval: CVPAA Prof Experts								
		Approval: Event Supervision	Induction contracts / MOUs							
Community Relations			Attend Back to School night; Solicit input from parents, students and community on LCAP					Attend theater, art and music events; solicit input from parents on CVPAA programs		
	----- Involvement and/or attendance at school and community events -----									
Effective Governance		Orientation for board candidates						Adopt reorg meeting date	Annual Board organizational meeting	
								First reading Governance Handbook & Board Goals	Approve governance handbook and board governance calendar	
Student Learning & Achievement		Review master schedule	Opening of school report	LCAP Goal setting; identify desired outcomes for students		Program Planning Study Session: identify needs; approved program budgets; engage community; revise LCAP			New course proposals	
			CAASPP results				Healthy Kids Survey Report	Single plan for student achievement	Readmission hearing	
	----- Schedule presentations and progress reports on curriculum implementation -----									
	----- Schedule progress reports about professional development implementation -----									
Resolutions / Required reports		Williams Quarterly Report		Res. GANN Limit Calculation	Res. Week of the School Administrator	Williams Quarterly Report				
		Declaration of Need for Fully Qualified Educators	Res. Authorizing Temp. Transfer of funds	Public hearing resolution/ adoption of sufficient instructional materials	Res. Establish Committed Fund Balances GASB 54					
		Res. Local Authorization								
Athletics							Approve Winter coaches	Post season report		
Program Spotlight		Custodial & Maintenance	Back to school professional development		TBD	New Staff & Class Intros				

Bold items are legal timelines

Highlighted items are presentations

Meeting Dates:

Wednesday, January 12, 2022

Wednesday, January 26, 2022

Wednesday, February 9, 2021 +Connections VPAA

Wednesday, February 23, 2022

Wednesday, March 9, 2022

Wednesday, March 23, 2022

Wednesday, April 13, 2022

Wednesday, April 27, 2022

Wednesday, May 11, 2022 +Connections VPAA

Wednesday, May 25, 2022

Wednesday, June 8, 2022

Wednesday, June 22, 2022

Wednesday, August 10, 2021 +Connections VPAA

Wednesday, August 24, 2022

Wednesday, September 14, 2022

Wednesday, September 28, 2022

Wednesday, October 12, 2022

Wednesday, October 26, 2022

Wednesday, November 9, 2022 +Connections VPAA

Wednesday, December 14, 2022

Meeting agendas and minutes can be accessed at: www.summbears.net

