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December 3, 2013

VIA E-MAIL

rgriffith@summbears.k12.ca.us

Mr. Robert Griffith
Superintendent
Summerville Union High School District
17555 Tuolumne Road
Tuolumne, CA 95379

**Re: SUHSD Summerville High School Modernization
Amendment to the Professional Services Agreement 003 for Athletic Facilities Design
Specialty Consultant: Verde Design Inc. Additional Services
BCA Project Number 12018**

Dear Robert,

Attached, for your review and approval, is BCA's Amendment to the Professional Services Agreement Number 003 for additional Athletic Facilities Design Consultant fees. See attached proposal from Verde Design Inc. Verde's additional service proposal includes pricing on the following items to be added to the project scope based on direction from the district:

1) **Remove existing stairway – provide new stairway:** The existing stair that leads from the Gym to the field would need to be removed should the visitor bleachers be placed at mid field. Verde has provided a proposal to redesign this stair in a new location in order to make room for the planned visitor bleachers. This stair was not part of Verde's original scope.

Inclusion of new stairway access based on the sketch provided by us and approved by the District.

Fee Subtotal: \$7,300

2) **Add permanent visitors bleachers:** The schematic design presentation approved on March 21st 2013 (see attached) included visitor bleachers as a portable / removable bleacher system. The scope of work to be performed by Verde Design Inc. did not include design services related to visitor bleachers (see attached ASA#1 which includes Verde's approved proposal.) Since that approval the district has decided to move forward with a deferred approval for built in stationary visitor bleachers.

Inclusion of the visitor's side bleachers. The visitor bleachers has been determined to be a deferred approval item. All technical documentation to be provided by Southern Bleacher Company, though since it is a deferred approval item (as a bid alternate), it will not be fully designed by Southern Bleacher Company as part of the DSA submittal (Schematics will be provided for bidding purposes):

Fee Subtotal: \$4,850

3) **Add maintenance vehicle access driveway:** Emergency vehicle access is currently provided directly on to the field through two sets of vehicle gates. Direction was given at the 11/25 special board meeting

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to investigate the cost of providing a maintenance vehicular access around the Southwest end of the snack shack building.

Additional maintenance vehicular driveway to be designed to the south (i.e. behind) of the existing snack shack / restroom building. This work assumes no structural retaining walls will be required, and that adequate existing base and survey information is available for design and documentation purposes. The scope of improvements including a new maintenance vehicle access (not to be designed as a fire access) and additional paved areas.

Fee Subtotal: \$3,750

Athletic Field Design Services (Items 1-3):	\$15,900
BCA Administrative Costs of 15% (\$2,385 waived)	\$0
Total Not-To-Exceed Fee	\$15,900

The following District requested changes to the Athletic Field plans will be performed at no added fee:

- Adjust locations of track field events (i.e. discus and shot put)
- Adjust the soccer field dimensions, (within the current track layout) if requested.

Enclosed for your review and approval are two original Amendments. Please sign both originals and return them to our office. Upon receipt of both documents, we will forward one fully executed original to you for your records.

Please feel free to contact us with any questions.

Sincerely,
BCA Architects



Paul C. Bunton, AIA
President

Attachments:

- AIA Amendment to the Professional Services Agreement 003
- Verde extra service letter
- Amendment to the Professional Services Agreement 001 (for reference)
- BCA SD Board Presentation dated 3/21/13

cc: James E. Moore IV, BCA Vice President / Studio Principal
Mark Damrel, BCA Project Manager
BCA Project File No.: 12018 3.0 Contracts



AIA[®] Document G802[™] – 2007

Amendment to the Professional Services Agreement

Amendment Number: 003
Issued December 4, 2013

TO: Robert Griffith
(Owner or Owner's Representative)

In accordance with the Agreement dated: February 01, 2013

BETWEEN the Owner:
(Name and address)
Summerville Union High School District
17555 Tuolumne Road
Tuolumne, CA 95379

and the Architect:
(Name and address)
Bunton Clifford Associates, Inc. dba BCA Architects
505 South Market Street
San Jose, CA 95113

for the Project:
(Name and address)
SUHSD Summerville High School Modernization
17555 Tuolumne Rd
Tuolumne, CA 95379

Authorization is requested
 to proceed with Additional Services.
 to incur additional Reimbursable Expenses.

As follows:
Athletic Improvements per Verde Design's attached proposal dated December 3, 2013.

The following adjustments shall be made to compensation and time.
(Insert provisions in accordance with the Agreement, or as otherwise agreed by the parties.)

Compensation:	
Athletic Field Design Services (Items 1-3):	\$15,900.00
BCA Administrative Costs of 15% (\$2,385 waived):	\$ 0.00
Total Not-To-Exceed Fee:	\$15,900.00

Time:

SUBMITTED BY:

(Signature)

James E. Moore IV, Architect, LEED AP, Vice
President, Studio Principal

(Printed name and title)

(Date)

AGREED TO:

Robert Griffith

(Signature)

Robert Griffith, Superintendent

(Printed name and title)

12-5-13

(Date)

Revised December 3, 2013

Mark Damrel
BCA Architects
505 South Market St.
San Jose, CA 95113

RE: Request for Additional Services
Summerville High School Athletic Improvements Project
Project Ref. No. 1217301



Dear Mark,

Verde Design respectfully submits this additional service request for revising and resubmitting the DSA submittal package to BCA for the track and field project. It is our understanding that these revisions were requested by the District. For the following additional work, assuming it will also be completed at one time as a single modification, Verde Design respectfully submits a lump sum fee of **\$15,900**. If the design work is authorized in stages or not all the work is authorized, the fee will require adjustment. The fee is broken down as follows for these items:

Inclusion of new stairway access based on the sketch provided by us and approved by the District. This work assumes no structural retaining walls will be required, and that adequate existing base and survey information is available for design and documentation purposes.
Fee Subtotal: \$7,300

Inclusion of the visitor's side bleachers. The visitor bleachers has been determined to be a deferred approval item. All technical documentation to be provided by Southern Bleacher Company, though since it is a deferred approval item (as a bid alternate), it will not be fully designed by Southern Bleacher Company as part of the DSA submittal (Schematics will be provided for bidding purposes):
Fee Subtotal: \$4,850

Additional maintenance vehicular driveway to be designed to the south (i.e. behind) of the existing snack shack / restroom building. This work assumes no structural retaining walls will be required, and that adequate existing base and survey information is available for design and documentation purposes. The scope of improvements including a new maintenance vehicle access (not to be designed as a fire access) and additional paved areas.
Fee Subtotal: \$3,750

In addition, we shall adjust locations of track field events (i.e. discus and shot put), and adjust the soccer field dimensions, (within the current track layout) at no additional cost to the District or BCA.

We shall revise our plans to reflect the items above and resubmit one wet stamped set for the DSA submittal, and can complete the above work for the DSA submittal in 15 working days upon receiving written authorization of this additional service proposal (though we do not control the needed deliverables from Southern Bleacher Company as they are not a consultant of Verde Design). If this proposal meets your approval, please sign and return one signed copy to our office. Thank you.

Sincerely,
Verde Design Inc.

BCA Architects

A handwritten signature in black ink, appearing to read 'Devin Conway'.

Devin Conway, PE
Principal

Approved: _____ Date: _____

cc: Verde Design, Inc. Distribution