



SUMMERVILLE HIGH SCHOOL
CONNECTIONS VPAA
STUDENT HANDBOOK 2021-2022



Welcome to Bear Country...

Welcome to Summerville High School. It is our hope that you will find this a place where you will prepare for a lifetime of success. Each and every student should feel at home and is encouraged to become actively involved in the many facets of student life. Four years will pass quickly. Take advantage of all the opportunities you have to broaden your horizons.

Many activities are available. Enjoy the opportunities these activities present, but do not neglect your academic responsibilities. Strive for excellence in all you attempt. Invest your time wisely. Your investment will return a lifetime of opportunity.

Summerville High School: Preparing students for college, career and life

Early Release

Period 1A or 1B7:55 am — 9:15 am
Period 2A or 2B9:25 am — 10:41 am
Period 3A or 3B10:51 am — 12:07 pm
Lunch12:07 pm — 12:40 pm
Period 4A or 4B12:48 pm — 2:05 pm

Regular Day

Period 1A or 1B7:55 am — 9:30 am
Period 2A or 2B9:40 am — 11:11 am
Period 3A or 3B11:21 am — 12:52 pm
Lunch12:52 pm — 1:25 pm
Period 4A or 4B1:33 pm — 3:05 pm

Rally Day

Period 1A or 1B7:55 am — 9:23 am
Period 2A or 2B9:33 am — 11:00 am
Period 3A or 3B11:10 am — 12:37 pm
Rally12:37 pm — 12:57 pm
Lunch12:57 pm — 1:30 pm
Period 4A or 4B1:38 pm — 3:05 pm

Minimum Day (12/17, 5/24, 5/25 & 6/9)

Period 1A or 1B7:55 am — 8:57 am
Period 2A or 2B9:05 am — 10:03 am
Lunch10:03 pm — 10:15 pm
Period 3A or 3B10:23 am — 11:21 am
Period 4A or 4B11:29 am — 12:27 pm

Dates to Remember:

Sept. 7	Labor Day Holiday
Nov. 11	Veteran's Day Holiday
Nov. 23-27	Thanksgiving Recess
Dec. 21-Jan. 1	Winter Recess
Jan. 18	Martin Luther King Jr. Holiday
Feb. 8	Lincoln's Birthday Holiday
Feb. 15	President's Day Holiday
Mar. 29– Apr. 2	Spring Break
April 5	Day after Easter
May 31	Memorial Day Holiday
June 3	Last Day of School

Snow Delay: Early Release

Period 1A or 1B10:00 am — 10:48 am
Period 2A or 2B10:58 am — 11:43 am
Period 3A or 3B11:53 am — 12:38 pm
Lunch12:38 pm — 1:11 pm
Period 4A or 4B1:19 pm — 2:05 pm

Snow Delay: Regular Day

Period 1A or 1B10:00 am — 11:03 pm
Period 2A or 2B11:13 am — 12:13 pm
Period 3A or 3B12:23 pm — 1:23 pm
Lunch1:23 pm — 2:05 pm
Period 4A or 4B2:05 pm — 3:05 pm



Summerville Union High School District Staff Assignments

Instructional Staff

Pilar Alomia Science
 Mark Antinetti Long Barn Continuation High School
 Travis Bainbridge Film; NSS
 Andrea Banks Spanish
 Lindsey Bannwarth Educational Specialist, NSS
 Julie Battle English
 Jacob Buhler Mathematics
 Sarah Castle Art
 Erika Coldera English
 Rachel Castongia Bio/Earth Science; Ag Bio/Earth Science
 Melyndee Dewey NSS
 Keely Dail Functional Living Skills
 Tom Dibble Manufacturing; Auto
 Amy Dieste Spanish; NSS
 Dae Dyer Independent Study; Adult Ed
 Kenneth Farell World History; ACADEC
 Paige Garcia Physical Education; Health
 Leah Gissler Mathematics
 Van Gordon Academy Theater; Drama; Tech Theater
 Brooke Hallinan AP English; Senior Seminar
 Steven Holbert Educational Specialist, NSS
 Jeff Johnson Band; Instrumental Music
 Kelley Kerns English; NSS
 Elizabeth Kinlaw Agriculture; NSS
 Deena Koral-Soto Education Specialist; ASB
 Sean Leveroos NSS
 Sean Lillie Mathematics
 Shane Patey Econ; Gov; Speech/Debate; World History
 Amy Peterson Keyboarding; P.E.
 Carol Schutt Physical Earth Science, Math
 Matt Soto EMS; CTE Law Enforcement
 Dana Spurrier Academy Ballet
 Robert Lugg English, NSS
 Lee Suggs History; AP History; Yearbook
 Ben Watson Physical Education; NSS
 Jim Wells Vocal Music
 Karen Wessel Chemistry/Earth Science; Physical Earth Science
 Darcy Wingo NSS
 Dave Woods NSS

Classified Staff

Nick Bakeer Bus Driver
 John Baldwin Maintenance
 Darlene Benetti Custodian
 Bonnie Bettencourt Instructional Aid
 Kristen Clark Instructional Aid
 Trichelle Clark Attendance Secretary
 Keith Cooper Maintenance Worker
 Diana Cox Bus Driver
 Fatima Craddock Instructional Aide
 Jamee Dahl School Secretary
 Dennis D'Arrigo Vehicle Service Worker/Bus Driver
 Shawna Hargis Instructional Aid
 Angela Howard Transportation Specialist, Bus Driver
 Jessica Fulton-Botfield Instructional Aid
 Kim Hamblin Registrar
 Herb Haefer Lead Mechanic
 John Hard Custodian
 Nick Kimball Custodian
 Pam Lowrey Custodian
 Monique Nelson Crisis Counselor
 Jessica Kenitzer Cafeteria Manager
 Kris Persson SIS Database Analyst
 Terra Pfeiffer Cafeteria Assistant
 Matt Soto Campus Supervisor
 Vanessa Spiteri Crisis Counselor
 Debbie Talli Food Service
 Kevin Townsend Cafeteria Assistant
 Julian Van Bindsbergen Technology & Media Service

Administration

Michael Merrill Superintendent
 Kellene Dittler Principal, Summerville High School/Connections VPAA
 Stephen Sweitzer Deputy Principal/Alt Ed Coordinator
 Daniel Atkins GLC/Connections VPAA
 Jennifer Osterhout GLC/Athletics
 Catherine Steyer Chief Business Official
 Cindy Jensen Executive Secretary
 Gilbert Hammerbeck Director of Maintenance



Program Changes

Students and parents should make a special effort to select a class schedule carefully to minimize the number of changes required. With this in mind, it is still realized that some changes may need to be made. Changes may occur under the following circumstances:

- Changes resulting from improper placement or program error will be corrected within the first two weeks of the semester.
- Students who present a valid need for change in their program (determined by Grade Level Coordinator) may do so within the first two weeks of the semester. Both parent and teacher permission are required for this change.
- Students who withdraw or are dropped from classes after the 30th school day of a semester may not be allowed to enroll in another class for credit.

Grade Reporting Calendar

Following is the grade reporting calendar for the 2020-2021 school year. It is the intent of the District to mail grades every six weeks.

October 8th, 2021	First Grading Period ends
October 15th, 2021	Report Cards mailed
November 19th, 2021	Second Grading Period ends
November 30th, 2021	Report Cards mailed
January 21st 2022	First Semester ends
January 28th 2022	Report Cards mailed
March 4h, 2022	Fourth Grading Period ends
March 11th, 2022	Report Cards mailed
April 22nd, 2022	Fifth Grading Period ends
April 29th, 2022	Report Cards mailed
June 9th, 2022	Second Semester ends
June 16th, 2022	Report Cards mailed

Eligibility for School Activity

All students are eligible for school activities (i.e. athletics, band, choir, drama and club activities) if they maintain a 2.0 grade point average and have no more than one (1) F. All incomplete grades will be treated as F's until replaced with a grade for the purpose of eligibility. A student not present at school due to an unexcused absence is not allowed to participate that day. A student must be on track to graduate with their class in order to participate in extra-curricular activities. **Ineligibility due to academic deficiency will become effective on the Tuesday following the mailing of grades (see above for dates).**

Lockers

Lockers are issued to students the first week of the freshman year or to new students at the time of registration. Your locker should be kept locked at all times. Students are cautioned against giving their combinations to other students or they cannot expect their property to be safe. Students are not allowed to deface lockers, and students are responsible for contents of locker. Any locker malfunction should be reported to the office. Students are cautioned not to keep money or other valuables in their lockers. Materials, books, personal items, etc., are kept in lockers at the student's risk. Lockers are subject to search.

Graduation Requirements

ENGLISH 40

Eight consecutive semesters of English

SOCIAL STUDIES:..... 30

Two semesters of World History; two semesters of U.S. History;
One semester of U.S. Government; one semester of Econ/Civics.

MATHEMATICS: 30

Six semesters selected from mathematics course offerings
required of all students. All students must complete Math 1.

SCIENCE: 20

Four semesters of science required: one year Physical Earth Science; one year Biological Life Science.

PHYSICAL EDUCATION: 30

Students must be enrolled for each of the first six semesters of high school.
Six semesters must be passed.

FINE ARTS/FOREIGN LANGUAGE: 10

Students must pass one year of a foreign language, art, music, or drama,
or CTE class.

NON-DEPARTMENTAL: 20

One semester of Health and one semester of Keyboarding during the
freshman year and two semesters of Senior Seminar in the senior year.

OTHER COURSES:..... 120

As indicated by major course of study and student's life plan.

TOTAL REQUIRED FOR GRADUATION:..... 300

- a) Students transferring into the District from another high school shall be awarded credits toward graduation based on courses completed elsewhere without penalty resulting from variation of local requirements.
- b) Students earning a comprehensive diploma must successfully complete a senior project.



College Entrance Requirements

University of California/California State University Subject Requirements A-G Coursework Subject Requirements

History/Social Science	2 years (1 year of US History or 1 semester of US History and 1 semester of Civics or Government AND 1 year of social science)
English	4 years (Composition, Literature, etc.)
Mathematics	3 years (Math 1, Math II, Math III) 4 years recommended
Laboratory Science	2 years (1 year of Physical Earth Science and 1 Year of Biological Life Science); 3 years recommended
Foreign Language	2 years of same language required; 3 years recommended
Visual or Performing Arts	1 year (consecutive semesters of same subject)
College Preparatory Electives	1 year coursework in addition to minimum requirements in subjects listed above.

APPROVED LIST OF A-G COURSES AT SUMMERVILLE HIGH SCHOOL

ENGLISH

English 1
English 1 Pre-AP
English 2
English 2 Pre-AP
College Prep English 11, 12
College Prep English (H)
AP English Literature
AP English Language

HISTORY

World History
AP European History
U.S. History
AP U.S. History
Government
Economics/Civics

MATHEMATICS

Math I
Math II
Math III
Pre-Calculus
AP Calculus
AP Statistics

FOREIGN LANGUAGE

Spanish 1-4
AP Spanish

LAB SCIENCE

Agricultural Biological Life Science
Biological Life Science
Physical Earth Science
Conceptual Physics
AP Physics

ELECTIVE

Agricultural Leadership
Agricultural Science
Student Government
Veterinary Science

INSTRUMENTAL

Beginning Band
Advanced Band
Guitar
Piano
Jazz Band

DRAMA

Beginning Drama
Advanced Drama

ART

Beginning Art
Advanced Art I/II
Advanced Art III/IV
Studio Art
Film and Animation

VOCAL

Varsity Choir
Show Choir/Concert Choir
Advanced Jazz Choir

COMMUNITY COLLEGE REQUIREMENTS – A graduate of any accredited high school may be admitted to a community college. Any student over 18 years of age may be admitted without a high school diploma if there is a need and desire for further training. Students who have passed the California High School Proficiency Examination and have their parent's permission to leave high school may be admitted to a community college.

OTHER UNIVERSITY AND COLLEGE REQUIREMENTS – Refer to university and college catalogs for specific requirements for each school.

AP EXAMS – Summerville High School participates in the Advanced Placement Exams on an annual basis. Students enrolled in AP classes are encouraged to take AP exam. Exams are in May of each year.



General Information

DAILY BULLETIN AND ACTIVITY CALENDAR

A daily bulletin of announcements is read each morning during first period. Notices for the bulletin must be in the office by ten o'clock the previous day.

ASB/ATHLETIC STICKER

Students may purchase an ASB/Athletic Sticker, for \$40.00, at the beginning of the school year. This sticker entitles each student to ASB discounts and free admission to all regular season athletic events.

GRADES

Letter grades, A, B, C, D, and F, are earned each six weeks. An incomplete grade becomes an F in two weeks. Make-up work is the responsibility of the student. The Honor Roll is determined each semester and is based on the student's grade point average: **Honor Roll – 3.00-3.49, Principal's list – 3.50 -3.99, and the Superintendent's list – 4.0 or better.**

INCLEMENT WEATHER

If school is to be delayed or closed because of weather conditions, a school messenger call will be made. The announcement will also be broadcast by local radio stations KKBN-FM 93.5, KZSQ-FM 92.7, or KVML-AM 1450 prior to 7:00 a.m. Information also available on mymotherlode.com.

GRADE LEVEL COORDINATOR APPOINTMENTS

You may make appointments in the office to discuss such things as attendance, behavior, personal problems and academic or career plans. This includes information regarding scholarships and financial aid.

STUDENT ASSISTANCE PROGRAM and HEALTH SERVICES

Summerville High School offers a Student Assistance Program. Intervention and counseling may take place individually or in group counseling sessions. School Crisis Counselor is available three days a week.

EARLY COLLEGE PROGRAM

Juniors and Seniors are allowed to take college courses in the early college program. High School schedules may be modified to meet college course requirements.

TESTING

Students take the California state mandated tests in the Spring.

ASVAB

The Armed Services Vocational Aptitude Battery is given each year. It identifies areas of skill to aid in course and vocational selection. Students may sign up to take the ASVAB.

SAT, PSAT AND ACT

These college admission tests are given each year. The PSAT is administered at Summerville High. The SAT and ACT are offered off-campus.

TELEPHONE

Students need staff permission to use the office phone for personal calls. In the event a student receives a call, he/she will be called out of class only in the case of an emergency. Normally, phone calls for students will be handled between classes, during lunch time, or after school. Messages that are not an emergency cannot be delivered. Students are allowed cell phones on campus, but are not to be used during class time.

LIBRARY HOURS TBD

ORGANIZATIONAL BINDERS

A three-ringed binder with pencil pouch, year long calendar, and period dividers are encouraged to be used by all students in all classes at Summerville High School.

5.0 "A" GRADE

Students may earn one extra grade point by taking selected AP courses.

DETENTION RULES

Detention will be held after school four days per week. Students will be assigned in blocks of 30 minutes.

If a student:

- * misses an assigned detention
- * is late to an assigned detention
- * disrupts a detention hall

He/She may:

- * (first time) – be assigned additional time
- * (second time) – be assigned Saturday School and still have to serve the original detention time

STUDENT PARKING ON CAMPUS

Students may park on campus, ONLY in approved areas under the following conditions: 1) Must possess a valid California Driver's License, 2) Adequate insurance, 3) Vehicle must have current registration, 4) Purchase a parking pass (\$5 non-refundable) **Vehicles are to be parked and not used during the school day, except when prior approval has been granted by the Principal. The Administration reserves the right to withdraw parking privileges. Contraband dogs will be used in the parking lot. Vehicles are subject to search, if warranted. Students are accountable for the entire contents of any vehicle they bring on campus.**



STUDENT DISCIPLINE REGULATIONS: SUMMERVILLE UNION HIGH SCHOOL DISTRICT

POSITIVE BEHAVIOR

Positive campus behavior will result in the most appropriate activities and privileges available to the students.

CAMPUS PHILOSOPHY

We believe all students can behave appropriately on the school grounds. We will not tolerate students displaying the following behaviors:

Level 1

- 1) Tardy
- 2) Cutting class
- 3) Profanity/disrespect
- 4) Being in the off-limit areas
- 5) Over affection
- 6) Throwing objects/littering
- 7) Disruptive behavior
- 8) Dress code violation (slogans on any attire referring to tobacco, drugs, sex, alcohol or abusive language; hate language or symbols) disruptive to the learning process
- 9) Parking violations (i.e. no permit, parking in unauthorized places)
- 10) iPad device violation
- 11) Possession of use of electronic device (cell phone) during class time* (See cell phone/electronic device policy)

If a student chooses to break a rule:

- 1st Consequence** – Grade Level Coordinator discretion; counseling, warning, detention
2nd Consequence – parent contacted and additional time assigned
3rd Consequence – Saturday School and intervention assignment
4th Consequence – parent conference and/or one day suspension and Saturday School
5th Consequence – two day suspension and Saturday school
Additional Consequences – Possible Pre-Expulsion and/or Alternative Education Placement

Level 2

- 1) Abusive language or conduct
- 2) Inappropriate behavior
- 3) Inappropriate online behavior
- 4) Unsafe Behavior
- 3) Violation of closed campus policy
- 4) Possession of tobacco and/or vape paraphernalia
- 5) Failure to complete detentions/Saturday School assignments in a timely manner

If a student chooses to break a rule:

- 1st Consequence** – Saturday School and intervention assignment
2nd Consequence – Intervention day and Saturday school
3rd Consequence – One day suspension and Saturday school
4th Consequence – Three day suspension and Saturday school
Additional Consequences—Possible Pre-Expulsion hearing and/or Alternative Educational Placement

Level 3; Educational Code 48900 Offenses

- 1) Attempt or threatened injury
- 2) Use of force or violence (without injury)
- 3) Possessed knife or dangerous object
- 4) Attempt or damage school or private property
- 5) Attempt or stole school or private property
- 6) Committed obscene act or engaged in habitual profanity or vulgarity
- 7) Disrupted school activities or defied school personnel
- 8) Knowingly received stolen school or private property
- 9) Possessed imitation firearm
- 10) Harassed, threatened, or intimidated a student complainant or witness
- 11) Attempted or engaged in hazing
- 12) Engaged in bullying and/or cyberbullying
- 13) Creating hostile educational environment

If a student chooses to break a rule:

- 1st Consequence** – intervention time (except for serious injury or continuing danger) and Saturday School
2nd Consequence – Two day suspension and Saturday school
3rd Consequence – Four day suspension and pre-expulsion hearing

Level 4; Educational Code 48900 and/ or 48915 Offenses

(Possible Expulsion Recommendation)

- 1) Causing physical injury, except in self-defense
- 2) Possession of a knife, dangerous object of no reasonable use
- 3) Unlawful possession of alcohol or any controlled substance
- 4) Assault or battery on school employee
- 5) Attempted, threatened, caused, participated in hate violence
- 6) Possessed, used, furnished, under the influence
- 7) Offered arranged, negotiated sale of controlled substance, alcohol or intoxicated
- 8) Distribution, sale of tobacco, vape, nicotine product
- 9) Robbery or extortion
- 10) Aided or abetted in the attempt or infliction of injury* (expel if injury caused)
- 11) Attempted, threatened, caused, participated in hate violence
- 12) Terroristic threats against school officials

If a student chooses to break a rule:

Site administration shall immediately suspend and recommend expulsion if other means of correction are not feasible or have failed, or if the presence of the pupil causes continuing danger.

- 1st Offense:** Four day suspension, preliminary expulsion hearing before the Administrative Panel with the student and parent in attendance, three appointments with school crisis counselor, enrollment in Adolescent Drug and Alcohol Brief Intervention Program (for drug and alcohol offenses) and a 30 day restriction which includes no participation in performances or games and student may only be on campus when directly supervised by a school employee as part of school sponsored group.

- 2nd Offense:** Expulsion Recommendation. The School Board will conduct a formal hearing to determine whether the student shall be expelled from Summerville. The School Board may expel a student for the current semester and following semester.

Level 5; Educational Code 48915 (c) Offenses

(Mandatory Extended Suspension and Expulsion)

- 1) Possessing, selling or furnishing a firearm
- 2) Brandishing a knife at another person
- 3) Unlawfully selling a controlled substance
- 4) Committing or attempting to commit sexual assault or battery
- 5) Possession of an explosive

PLEASE NOTE:

- The above school penalties for marijuana and controlled substance violations are in addition to the California Health and Safety code regulations. The Tuolumne County Sheriff's Office has informed us that they will be enforcing these regulations.
- A student identified as an individual with disabilities pursuant to the Individuals with Disabilities Education Act (IDEA) is subject to the same grounds for suspension and expulsion which apply to student without disabilities.

*In cases where the suspended student poses no imminent threat and when the presence of the suspended student will not cause disruption to the learning environment on campus and there is no proposed action to expel, the SUHSD administrative team may implement "Supervised Suspension" in which students will attend school in an alternative setting during suspension.



Student Activities and Athletics

Clubs and Organizations

An integral part of any school is its co-curricular activities program. Summerville High School offers a diverse collection of clubs and organizations designed to enhance the educational experiences of students while in school. Our clubs include:

Academic Clubs

California Scholarship Federation
Ecology Club
World Club

Other Clubs

Bear Service Club
Friday Nite Live
GSA
Sporting Club
Walk the Talk

Vocational Education Clubs

Auto Technology
Band
Choir
Drama
Future Farmers of America

Extra and Co-curricular Activities

Considerable emphasis is placed on student activities at Summerville High School. The many clubs and organizations supported at Summerville are a reflection of that emphasis. All ASB offices are open to any student, except for Student Body President office which is open to seniors only. These officers serve for a term of one year. Students must maintain a minimum GPA of 2.0.

Dance/Party Rules

- Students who leave a dance before it is over will not be readmitted.
- Students will not be admitted 45 minutes after the beginning of the dance without prior permission.
- Students are permitted only one guest. Students must sign up guests with their Grade Level Coordinator two days prior the day of the dance. Guests are allowed only with administrative approval from the guest's school
- Students violating any rules will be referred for disciplinary action.
- Elementary students are not permitted at Summerville High School dances, nor are individuals 21 or older.

Athletics

Summerville High School offers a complete athletic program for boys and girls. The following sports are available:

Fall Sports

Cross Country (co-ed)
Cheerleading
Football
Golf (girls)
Volleyball (girls)

Winter Sports

Basketball (boys)
Basketball (girls)
Soccer (boys)
Soccer (girls)
Wrestling

Spring Sports

Baseball
Golf (boys)
Softball
Swimming (co-ed)
Tennis (co-ed)
Track and Field (co-ed)

Before any student may participate in any sport, clearance must be completed which requires: 1) online registration, 2) physical signed by MD/DO, 3) concussion baseline screening and 4) academic eligibility.

Academic Eligibility

The extra-curricular program is an important aspect of the total educational process. As such, it is a privilege to represent Summerville High School in extra-curricular activities. Students must maintain a 2.0 average with no more than one F to participate. This applies to athletics and all extra-curricular activities.

Travel

Students are required to travel to and from all extra and co-curricular activities in school provided transportation under the supervision of approved staff. **Students will be released only to parent or guardian at away events unless a transportation authorization and waiver form is filled out by parent and on file with the AD and coach granting permission for a specified adult to transport athlete home.**

Regular Attendance

Attendance at school is vital to student success. Students participating in extra and co-curricular activities must attend a minimum of three out of their four full classes, or six of eight classes (75% of school day) with the one period absence being excused. Therefore, students are required to be in regular attendance the day of any competition or event to insure eligibility. Students are expected to be in class on time the morning following a school related activity.

Associated Student Body (ASB)

Students become representatives by circulating a petition and running for election. This experience gives students a share in the management of the school and serves as a training ground for leaders.

Student Constitution

A copy is available in the office of the Activity Director.

School Insurance

Student insurance is available for purchase by all students. A packet is available in the school office. Summerville High School does not insure students for school or extra curricular activities. Students must show proof of insurance. We encourage all families who are eligible to apply for Healthy Families Insurance Program.

Students 18 years of age or older have the responsibility to inform school authorities that they are assuming their adult status.

SPECIAL NOTICE TO ALL YOUNG MEN AND WOMEN FROM SELECTIVE SERVICE: The Selective Service has asked that you be notified that you have an obligation to register with Selective Service when you reach 18 years of age. You may register at any post office.



DISCRIMINATION, COMPLAINTS AND PROCEDURES

SEXUAL HARASSMENT

Sexual harassment will not be tolerated among the employees or students of the Summerville Union High School District. Sexual harassment is prohibited against members of the same sex as well as against members of the opposite sex. Employees and students are expected to adhere to a standard of conduct that is respectful and courteous to fellow employees, students and public.

Definition as it pertains to the student conduct. Examples of sexual harassment include, but are not limited to unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature:

- 1) Unwelcome sexual flirtations or propositions
- 2) Sexual slurs, leering, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions
- 3) Graphic verbal comments about an individual's body, or overly personal conversation
- 4) Sexual jokes, notes, stories, drawings, pictures, or gestures
- 5) Spreading sexual rumors
- 6) Teasing or sexual remarks about students enrolled in a predominately single-sex class
- 7) Touching an individual's body or clothes in a sexual way
- 8) Purposefully cornering or blocking movements
- 9) Limiting access to educational tools
- 10) Displaying sexually suggestive objects

HATE-MOTIVATED BEHAVIOR

The Governing Board affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, religious beliefs or practices shall not be tolerated.

BULLYING

No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel. Students are directed to notify school staff when they are being bullied, or suspect that another student is being victimized. Student may also report anonymously on wetip.com.

Student Complaint Procedure

The principal or designee shall promptly investigate all complaints of sexual harassment. The student who is complaining shall have the opportunity to describe the incident, present witnesses and other evidence of the harassment, and put his/her complaint in writing. When the student who complained and the person accused of the harassment so agree, the principal or designee may arrange for them to resolve the complaint informally with the help of a counselor, administrator, teacher, or trained mediator. The student who complained shall never be asked to work out the problem directly with the accused person unless such help is provided. The principal or designee shall tell the student who complained that he/she has the right to file a formal complaint at anytime in accordance with the District's uniform complaint procedures. If the student wishes to file a formal complaint, the principal or designee shall assist the student in doing this. The principal or designee shall write a report of his/her findings, decision, and reasons for the decision and shall present this report to the student who complained and the person accused.

ACADEMIC INTEGRITY POLICY REGARDING CHEATING

Definition of Cheating: Giving or receiving information on homework, tests, essays, or projects; plagiarizing on essays; or using electronic devices to make copies of information or tests. It is expected that students will not cheat, lie, plagiarize or commit other acts of academic dishonesty.

First Incident: A grade of "0" will be assigned for the assignment where student is caught cheating. The teacher would notify parent and Saturday school would be assigned. GLC would be notified by referral and the incident would be entered on student's discipline record, and student's other teachers would be notified.

Additional incidents of cheating have further consequences, up to and including suspension.



ATTENDANCE

Students are responsible for attending school with a positive attitude toward studying and learning as evidenced by regular, punctual attendance and completion of class work. School law requires that students attend full-time classes until they are 16 years old. Between 16 and 18 years of age they are required to attend full-time classes in the regular school or continuation high school. Students may leave high school early, with parent permission, by passing the California High School Proficiency Exam. Credit for attendance at school will be limited to actual presence. Parents and students are urged to schedule medical appointments after school hours. Vacations and out-of-town trips should not be scheduled during school hours.

School Attendance Regulations

Saturday School Attendance (4 Hours):

A Saturday School session will be assigned to make up for excessive absences.

Cuts (Absence unverified by parent):

Each all-day cut will result in an assignment to one Saturday School session.

Arriving Late to School (Tardy)

****All students arriving at school after 7:55 a.m. must report to the Attendance Office and obtain a "Tardy" slip before going to class. All students tardy to 1st period will serve either a lunchtime or after school detention that same day or the following school day.** Detention lists are posted in the main office.

An excessive tardy is considered a cut and occurs any time a student is 30 or more minutes late (8:25 a.m.). Students who are excessively tardy are considered truant.

Please note that the school will only accept three parent notes within the first 30 minutes of school starting (8:25 a.m.), per semester. All other tardy notes must issued by a medical practitioner.

Detention will be assigned for all tardies in a progressive fashion:

- Tardy 1-5** * Lunch or afterschool detention, to be served within two days
- Tardy 6+** * After receiving five tardies, a student will meet with an administrator, and the next discipline step will be determined.
- * After school detention for each tardy
- * In addition, the student may be referred to the County School Attendance Review Board (SARB).

Make-up work due to absence

Excused – Absence verified by parent for illness, medical appointment, legal appointment or death in the family. Student may make-up work.

Site Excused (as recognized by school) – Absences recognized by school such as DMV appointment, pre-arranged with administrator, or to fulfill requirements assigned by legal agencies. Work may be made-up.

Unexcused – Absence of reasons other than excused. Work may be made up with penalty of one grade (i.e., suspension, tardy, transportation).

Cut – Absence unverified by parent/guardian. Work may not be allowed to be made up.

Excessive Excused Absences

May be asked to verify with a doctor's note.

Clearing Absences

- **All absences must be cleared within 72 hours (3 days).** Absences not cleared will be considered unexcused. Attendance records cannot be revised after this period.
- Parent/Guardian needs to call on the day of the absence to verify the reason for the absence (928-4228, x6223). Call may be made 24 hours per day.
- Parents receiving a phone call notifying them of their student's absence have the option of calling the Attendance office or sending an email. Parents may also send a note with their students on the day they return to school following an absence (parent signature required).

Leaving the campus

Summerville has a closed campus and students may not leave without permission from the office. Prior to leaving campus, a student must have parental permission and sign out in the office. **A student leaving campus without school permission may receive a 2 day suspension.** As part of our closed campus policy, guests of students are not allowed on campus. Visitors must register with the secretary in the Guidance office.

During lunch, parents wishing to take their student off campus must appear in person at the Attendance Office to remove student from campus. Phone calls or notes are not permitted to excuse students during lunch.

Single period absences will not be excused except for medical appointments, verified jury duty, school activities, or with administrator prior approval.

Illness

Students who become ill are to report to the office. If it is determined that the student is too ill to continue in school, a parent will be notified to come and pick up the student. Students will not be released from school without parent verification.

Accidents

Accidents occur in spite of extreme care exercised by those in authority. Sometimes students receive injuries that are sufficiently serious to warrant medical treatment. Parents are legally responsible for these costs. Accidents must be reported as soon as possible to the teacher, coach, or office personnel within 24 hours.

Medications at school

In compliance with Education Code section 294423, **NO** medications will be accepted or administered at school without meeting the following requirements: 1) Physician and parent request forms filled out completely including physician and parent signatures. No medication will be administered without detailed physician instruction. 2) Medication taken to school must be furnished in its pharmacy labeled bottle or in original pharmacy labeled injectable medication kit. Students are not to keep medication on their person or in their locker. All medications must be turned in to the Attendance/Guidance Office unless prior arrangement has been made.



Uniform Complaint Procedures

The Governing Board recognizes that the District is responsible for ensuring that it complies with state and federal laws and regulations governing education programs. The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination based on ethnic group identification, religion, age, gender, color, or physical or mental disability, in any program or activity that receives or benefits from state financial assistance. The District shall also follow uniform complaint procedures when addressing complaints alleging failure to comply with state or federal law in adult basic education, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, child nutrition programs and special education programs.

- | | |
|---------|---|
| Step 1: | Filing of Complaint |
| Step 2: | Mediation |
| Step 3: | Investigation of Complaint |
| Step 4: | Response |
| Step 5: | Final Written Decision |
| Step 6: | Appeals to the California Department of Education |

THE COMPLETE POLICY IS AVAILABLE ON REQUEST.

Use of Canines for Interdiction and Detection Services

Canines, with their trainer, may visit the campus at random times during the school year to assist in preventing students from having possession of illegal items. Students and/or their possessions, lockers, and/or vehicles may be searched if deemed necessary. If a student is found in possession of illegal items, appropriate disciplinary action will be taken. This effort is to help keep our campus safe and drug free.

Student Responsibilities

It is the responsibility of students to return all school-issued materials and equipment each year. Bills must be cleared, detentions and Saturday schools served by the end of each school year. Graduating seniors will not be permitted to participate in graduation ceremonies if they have any outstanding bills or detentions not served.

The Family Educational Rights & Privacy Act (FERPA)

providing parents/guardians with the following rights:

- The procedure to inspect and review education records;
- The procedure to request amendment of education records;
- A specification of criteria for determining who constitutes a school official and what constitutes a legitimate educational interest if the agency or institution discloses or intends to disclose personally identifiable information to school officials without consent; and
- The right of parents to file a complaint with the Family Policy Compliance Office (FPCO). (A model FERPA notification for LEAs is available on FPCO's Web site – www.ed.gov/offices/OM/FPCO.)

Parent Rights: In accordance with AR 5125.1, a parent/guardian may request, in writing, to have their student's name removed from any Military requested mailing list.

iPads iPads are issued to all students to enhance their learning experience. Students are expected to follow the Use Agreement and Student iPad Pledge.

Early College Program: Juniors and seniors have the option to enroll in college classes concurrently with their high school classes. This gives high school students the opportunity to earn college credit and have more elective options to choose from, while still completing their graduation requirements at Summerville High School. Information available in the school office.

Work Permits: All students under the age of 18 are required to have a work permit if they are working. Permits may be obtained in the Guidance Office. Work Permits may be revoked if work interferes with a student's academic success and/or attendance at school.

Work Experience & CTE Classes: Students must maintain a 2.0 GPA in order to sign-up for Work Experience and all other CTE classes that have an off-campus component.



Many of the activities and programs which reflect student interest and enthusiasm are directed by the students of Summerville High School. Either elected or appointed, these students direct the majority of student programs of the school.

2020-2021 School Year Student Body Officers

ASB

Mattison Knobloch President
 Paige Gervin Vice-President
 Secretary
 Treasurer
 Kaiden Spurrier and Jameson Baldwin Rally Commissioner
 Dylan O'Sea Connections Commissioner
 Kendall Grandbois Publicity Commissioner
 Lily Hatton and Annabelle Stringer Historians
 Athletic Commissioner
 Ruby James Activities Commissioners
 Lareisa AmayaWood Student/Staff Relations Commissioner
 Ag Commissioner
 Student Board Member
 Gideon Groff Web Member

Class Officers

SENIORS:

Shea Dauphinee President
 Emily Rich Vice-President
 Secretary/Treasurer
 Rally Representatives

JUNIORS:

Zachary Radzikowski President
 Ashleigh Hansen Vice President
 Secretary/Treasurer
 Rally Representative

SOPHOMORES:

Kaylee Garman President
 Ashleigh Hansen Vice-President
 Secretary/Treasurer
 Rally Representatives

Student Recognition Programs

Character Counts

In order to encourage positive behaviors and good character, Summerville High participates in the Character Counts and Character Strong Programs. Students can earn character cards for displaying good character. These students are also

Student of the Year Assembly

During this assembly students who have been chosen by their teachers are recognized as outstanding in each subject.

Scholarship Awards Night

Seniors who have earned scholarships, community awards and academic awards are recognized. In addition, Summerville High School students are recognized by local service organizations in their monthly or annual awards programs.

Valedictorian and Salutatorian

Students qualify for these honors based on their grade point average through the seventh semester. Certain classes may be taken for pass/fail credit or letter grade credit subject to the student's choice. Because these decisions affect overall GPA, parents are advised to monitor their children's decisions in classes subject to the pass/fail option.

School Dress Guidelines

Parents and students are asked to use good judgment in the selection of school attire for the learning environment. Appropriate dress is necessary for healthy, safe, and undisrupted operation of school and classes. The administrative staff shall determine ultimate appropriateness for school and classes. The following guidelines shall apply to all regular school activities.

- 1) Clothes shall be sufficient to conceal undergarments. See-through or fishnet fabrics, halter tops, off the shoulder or low-cut tops, and bare midriffs are not allowed. Skirts and shorts must be of appropriate (fingertip) length. Tank tops are permitted, but straps must be wide enough to cover undergarments.
- 2) Clothing, jewelry and personal items (backpacks, hats, etc.) shall be free of writing, pictures, or other insignia that are crude, vulgar, profane, or sexually suggestive. Those that have drug, alcohol or tobacco references, or that advocate racial, ethnic or religious prejudice, or promote gang affiliation, are prohibited. Blue or red bandannas are not allowed.
- 3) Shoes must be worn at all times. Clothing, jewelry or other accessories (such as spikes and chains) which present a safety hazard are not allowed. Slippers and pajamas are not appropriate school attire.

Students who are in violation of the dress code will be asked to change into appropriate clothing. If they do not have appropriate clothing available on campus, their parents will be contacted so that they can provide a change of clothes. Students who repeatedly violate the dress code will be subject to disciplinary action, including detention and suspension.





Who Would I Ask For Help?

Summerville Union High School
17555 Tuolumne Road
Tuolumne, CA 95379
Phone (209) 928-4228 Fax (209) 928-1422

DISTRICT OFFICE

Phone (209) 928-3498 Fax (209) 928-1321

Superintendent: Michael Merrill (ext. 6226)
Chief Business Official: Catherine Steyer (ext. 6227)
Executive Secretary: Cindy Jensen (ext. 6225)
Administrative & Business Services: Andrea Ransom (ext. 6252)

HIGH SCHOOL OFFICE

Phone (209) 928-4228 Fax (209) 928-1422

High School & Connections Principal: Kellene Dittler (ext. 6232)
Deputy Principal: Stephen Sweitzer (ext. 6228) Freshman/Juniors
Grade Level Coordinator: Jennifer Osterhout (ext. 6230) Sophmores/Seniors
Grade Level Coordinator: Daniel Atkins (ext. 6229) Connections VPAA

Crisis Counselor: Vanessa Spiteri (ext. 6238)
Crisis Counselor: Monique Nelson (ext. 6264)
Alternative Education Coordinator: Stephen Sweitzer (ext. 6228)

Cold Springs High School: (209) 586-3011
Independent Study: (209) 928-4247
Long Barn High School: (209) 586-3011
Mountain High School: (209) 965-4046
South Fork High School: (209) 586-5672

Activities Director: Deena Koral-Soto (ext. 6283)
Athletic Director: Jennifer Osterhout (ext. 6230)
Attendance Secretary: Trichelle Clark (ext. 6223)
Cafeteria Manager: Jessica Kinitzer (ext 6234)
Maintenance, Operations / Transportation: Gilbert Hammerbeck (ext. 6241)
Registrar: Kim Hamblin (ext. 6222)
School Secretary: Jamee Dahl (ext. 6221)
Technology/Library: Julian VanBindsbergen (ext. 6260)
Adult Education: Dae Dyer (ext. 6250)

BOARD OF EDUCATION

David Atkins
Hans deGroot
Randy Richter
Dennis Spisak
Bret Taylor

PowerSchool: To log on to PowerSchool go to www.summbears.net and click on "PowerSchool" on the homepage. By entering your username and password, you can obtain academic information about class assignments, percentages, grades, teacher e-mail addresses, attendance, etc. Usernames and passwords will be mailed home at the beginning of the first semester.

